

Job Description

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DISTRICT ATTORNEY KINGS COUNTY  
Job Posting Notice

Job Details

Job ID:	308142	# of Positions:	1
Business Title:	Project Director		
Civil Service Title:	COMMUNITY COORDINATOR	Title Code No:	56058    Level: 00
Title Classification:	Non-Competitive		
Job Category:	Social Services		
Career Level:	Experienced (non-manager)	Proposed Salary Range:	\$ 57,916.00 - \$ 57,916.00 (Annual)
Work Location:	350 Jay St, Brooklyn, Ny		
Division/Work Unit:	Alternative Sentencing		

Job Description

The Kings County District Attorney's Office located in the Metrotech area of Brooklyn, New York, has an exciting opportunity to work as a Project Director for its Alternatives to Diversion Program.

The Project Director will coordinate all aspects of an innovative pre-arrestment drug diversion program ("PADDP") which looks to connect low-level drug abusers who have been arrested in Brooklyn with community-based services in lieu of court involvement. The program's goal is to provide a community-based treatment response that will address the addiction issues of an at-risk population while at the same time minimizing their involvement in the criminal justice system.

This program also seeks to improve public safety and reduce recidivism by increasing the availability and use of social service resources while reducing costs to law enforcement agencies and courts stemming from repeated incarceration.

Under the supervision of the Attorney-in-Charge with considerable latitude for independent judgment, action and decision-making the Project Director will:

- Plan, implement, coordinate, monitor and/or evaluate programs providing important community services and community development programs
- Research and prepare planning documents required for funding
- Prepare evaluation reports, perform analyses and review program plans, funding and performance
- Make recommendations on policies and procedures
- Provide authoritative interpretation of complex problems.
- Provide technical assistance and training to subordinate staff in techniques necessary to implement and manage PADDP.
- Act directly as the long-term manager of a specific community development program.
- Formalize system of points of contact and diversion from justice system to treatment for PADDP, as agreed by all parties including NYPD.
- Implement risk assessment and referral protocols for points of intervention in accordance with standards developed by the District Attorney and treatment providers.
- Identify and implement best practices in engagement and treatment for people with opioids addictions currently available.
- Establish/formalize relationships with such providers for ease of treatment access and ongoing monitoring and recovery; establish community partner network and, working with public information department, develop and implement community education activities for Community Outreach Coordinator and ADAs.
- Lead a community engagement process to ensure that community representatives from civil rights to public safety groups understand PADDP's objectives and methods, ensure that PADDP is, as much as possible, responsive to their legitimate interests; and to regularly apprise community leaders on the status and progress of PADDP.
- Identify existing resources available to provide such treatments to Brooklyn and feasibility beyond where services are not currently available in Brooklyn; work with Brooklyn treatment providers and performing provider system to identify available services, create easy access to treatment slots, and identify gaps.
- Establish routine data points and regular reports required to fully understand nature of the opioids epidemic, its trajectory, flow of cases through the system, and monitoring information to assess "client" progress and success of PADDP. Define client and program success.
- Provide program oversight with Brooklyn/TASC or other case management provider(s).

Minimum Qual Requirements

1. A baccalaureate degree from an accredited college and two years of experience in community work or community centered activities in an area related to the duties described above; or
2. High school graduation or equivalent and six years of experience in community work or community centered activities in an area related to the duties as described above; or
3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least one year of experience as described in "1" above.

Preferred Skills

- Experience understanding various models and theories pertaining to evidence-based treatment for serious mental illness, mental illness, substance abuse, trauma, gender-responsive services and risk, need, responsivity principles for criminal behavior.
- Demonstrated ability to perform all of the Project Director responsibilities, including collaborating and maintaining strong relationships with a wide range of partners including law enforcement, community organizations, service providers, business groups, and government agencies.
- Excellent verbal and written communication skills.
- A commitment to racial equity and experience working with different cultures, backgrounds and perspectives.
- A strong familiarity with, and ability to explain, the principles and practice of harm reduction.

To Apply

To apply click the "Apply Now" button.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE: 10/13/2017

POST UNTIL: 10/26/2017

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