

Job Description

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Job Posting Notice**Job Details**

Job ID:	295364	# of Positions:	1	
Business Title:	Project Shield Coordinator			
Civil Service Title:	COMMUNITY ASSOCIATE	Title Code No:	56057	Level: 00
Title Classification:	Non-Competitive			
Job Category:	Social Services			
Career Level:	Entry-Level	Proposed Salary Range:	\$ 54,000.00 - \$ 54,000.00 (Annual)	
Work Location:	350 Jay St, Brooklyn Ny			
Division/Work Unit:	Victim Services Unit			

Job Description

The Kings County District Attorney's Office located in the Metrotech area of Brooklyn, New York, has an exciting opportunity to work in Victim Services as a Project Shield Coordinator

The Victim Services Unit (VSU) of the Kings County District Attorney's Office assists crime victims, witnesses, and their families in navigating the criminal justice system throughout the duration of the investigation and/or prosecution of the criminal case. The VSU team is collaborative, demonstrates good judgement, and is highly professional.

The specific duties of this position are:

- Coordinate and administer a DJCS grant program
- Providing community outreach and training about sexual assault and individuals with intellectual and developmental disabilities (ID/DD).
- Provide trauma-informed crisis intervention and criminal Justice advocacy to crime victims, primarily victims of sexual assault and domestic violence with disabilities (ID/DD) and assist on arrest cases with sex crimes.
- Develop and conduct community outreach and training programs related to the goals of the grant.
- Collaborate closely with community partners.

Minimum Qual Requirements

Qualification Requirements

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Preferred Skills

Master's degree in social work LMSW , and at least 2 years of experience in the field of victim services and/or disability services. Experience working in the area of trauma a plus.

This is a Grant Funded Position

Additional Information

Monday-Friday 9am-5pm, some evenings and weekends may be required

To Apply

Click The "Apply Now" button

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE: 07/25/2017

POST UNTIL: 08/07/2017

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