

Job Description

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Job Posting Notice**Job Details**

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|------------------------------|---|-------------------------------|--------------------------------------|------------------|
| Job ID: | 286435 | # of Positions: | 1 | |
| Business Title: | Senior Rackets Investigator | | | |
| Civil Service Title: | SENIOR RACKETS INVESTIGATOR | Title Code No: | 30831 | Level: 00 |
| Title Classification: | Non-Competitive | | | |
| Job Category: | Public Safety, Inspections, & Enforcement | | | |
| Career Level: | Experienced (non-manager) | Proposed Salary Range: | \$ 55,933.00 - \$ 79,953.00 (Annual) | |
| Work Location: | 350 Jay St, Brooklyn Ny | | | |
| Division/Work Unit: | Detective Investigators | | | |

Job Description

The Kings County District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is currently accepting applications for the position of Senior Rackets Investigator.

The prospective candidate will assist prosecuting attorneys with the investigation of cases involving burglaries, civil rights violations, crimes against children, cybercrime, domestic violence, financial crimes, fraud, homicides, major narcotics offenses, organized gang activities and traditional organized crime activity, robberies and sex crimes.

In addition, under the direction of a Supervising Investigator, the prospective candidate is expected to perform the following duties:

- Answer and respond to all panic alarms and fire alarms in the building.
- Answer and direct all incoming phone calls from internal and external law enforcement sources, including the intake and making notifications on high profile crimes, arrests and police involved incidents, etc.
- Monitor and forward all communications, when necessary, to appropriate ADA staff and Executive Personnel in the KCDA
- Liaison between different Law Enforcement Agencies, including FOA (For Other Agency) requests for official assistance.
- Assign Search Warrant Numbers.
- Process NYPD interrogation DVD's on a daily basis.
- Process parking validations for witnesses and victims attending court cases.
- Scheduling Car Service for victims and witnesses.
- Monitor and handle access to elevators for employees and DA Security Detail.
- Monitor and provide access control to confidential areas where NYPD and DI's bring in witnesses, custodies, C.I. and prisoners.
- Handle building access on off schedule hours.
- Draft the weekly Riding Schedules for all Zones and Bureaus.
- Schedule all Car Service for ECAB employees during late night hours.
- Monitor and answer work place violence, sex trafficking and hate crimes hotlines.
- Process the Sign in and Sign out log for DI's.
- Assign KCDA office vehicles on authorized office business.
- Monitor news stations for current events that affect the borough and terror related issues. Monitor NYPD Radio frequency on Division and City-Wide for local emergency/crime conditions.
- Liaisons with Renaissance security director on building evacuations and elevator issues.
- Monitor all security cameras in the KCDA office building. Maintain continuous security vigilance and respond to emergency incidents in the building when necessary.

Minimum Qual Requirements

1. Graduation from high school or its equivalent and three years of full-time, paid experience in police enforcement or investigative work, one year of which must have been in rackets or police investigative work.
2. Education and/or experience which is equivalent to "1". However, all candidates are required to have one year of full-time, paid experience in rackets or police investigative work.

Preferred Skills

- 1) Prior experience working within the New York City criminal justice system and/or experience as a police officer within the State of New York, is a plus.
- 2) Experience conducting criminal investigations in law enforcement and strategic planning, both from an operational (i.e. workflow process, training, etc.) and staffing perspective is preferred.

Additional Information

- 1) The ideal candidate must have a valid certificate of completion from a New York State Basic Course for Police Officers academy, or must be eligible to attend and complete a Police Officer Refresher course.
- 2) All applicants must possess a valid NY State driver's license and be able to work evenings, weekends and holidays as necessary.
- 3) Must pass a psychological and physical exam and a background check.
- 4) Must be qualified to carry a Firearm.

To Apply

Click the 'Apply Now' button.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

Hours/Shift

*** POSITION REQUIRES WORKING VARIOUS SHIFTS SUCH AS WEEKENDS, HOLIDAYS AND 4-MIDNIGHT HOURS.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

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