

Job Description

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Job Posting Notice**Job Details**

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|------------------------------|-------------------------|-------------------------------|--------------------------------------|------------------|
| Job ID: | 281699 | # of Positions: | 1 | |
| Business Title: | Victim Advocate | | | |
| Civil Service Title: | COMMUNITY ASSOCIATE | Title Code No: | 56057 | Level: 00 |
| Title Classification: | Non-Competitive | | | |
| Job Category: | Social Services | | | |
| Career Level: | Entry-Level | Proposed Salary Range: | \$ 35,683.00 - \$ 36,951.00 (Annual) | |
| Work Location: | 350 Jay St, Brooklyn Ny | | | |
| Division/Work Unit: | Victim Services Unit | | | |

Job Description

The Kings County District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is accepting applications for the position of Victim Advocate in the Victim Services Unit.

The Victim services Unit (VSU) of the Kings County District Attorney's Office assists crime victims, witnesses, and their families in navigating the criminal justice system throughout the duration of the investigation and/or prosecution of the criminal case. The VSU team is collaborative, demonstrates good judgment and is highly professional.

Primary Duties: Responsibilities include but are not limited to:

Provide Trauma-informed crisis intervention and criminal justice advocacy to crime victims and their families primarily victims of sexual assault.

In collaboration with agency staff, assess the urgency of victim's needs and seek immediate assistance for those issues affecting victim's safety.

Maintain contact with victims throughout the duration of the criminal case and make efforts to link victims with appropriate services in the community.

Case management

Candidate (s) must have excellent verbal, written, and oral communication skills.

Conduct outreach and trainings related to working with sexual assault victims.

Bilingual English/Spanish is required.

Minimum Qual Requirements

Qualification Requirements

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Preferred Skills

- Minimum Bachelor's Degree in social work or related field, i.e. psychology or counseling or at least 3 years of direct work experience in the field of victim services.
- Strong communication skills and ability to work collaboratively and across disciplines are necessary.
- Bilingual English /Spanish preferred with some knowledge of counseling interventions with trauma victims.

Additional Information

This is a grant funded position.

To Apply

Click the "Apply Now" button.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE: 02/15/2017

POST UNTIL: 02/27/2017

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