

Job Description

[Sign In](#) | [New User](#)[◀ Previous Job](#) [Next Job ▶](#)**DISTRICT ATTORNEY KINGS COUNTY**
Job Posting Notice**Job Details**

Job ID:	345677	# of Positions:	1
Business Title:	Barrier Free's Project Coordinator	Title Code No:	56057 Level: 00
Civil Service Title:	COMMUNITY ASSOCIATE	Title Classification:	Non-Competitive
Job Category:	Social Services	Proposed Salary Range:	\$ 53,088.00 - \$ 53,088.00 (Annual)
Career Level:	Experienced (non-manager)	Work Location:	350 Jay St, Brooklyn Ny
Division/Work Unit:	Victim Services		

Job Description

****This is a grant funded position****

The Kings County District Attorney's Office, located in the Metrotech area of Brooklyn, New York, has an exciting opportunity to work as a Project Coordinator for our Barrier's Free Project in the Victim Services Bureau.

The Victim Services Unit assists crime victims, Witnesses and their families in navigating the criminal justice system throughout the duration of the investigation and/or prosecution of the criminal case. The VSU team is collaborative, demonstrates good judgment, and is highly professional.

Responsibilities Include:

- Coordinate and administer a state grant program providing services to victims from the Disabled or Deaf community.
- Provide task supervision to staff funded by the grant.
- Develop and conduct community outreach and training programs related to the goals of the grant.
- Provide short term and crisis counseling to crime victims, primarily victims of domestic violence and sexual assault.

Minimum Qual Requirements**Qualification Requirements**

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Preferred Skills

- Master's Degree in social work with a valid NYS license (LMSW or LCSW).
- Bilingual candidates
- Experience in the field of victim services with strong communication skills and ability to work collaboratively and across disciplines are necessary.
- Some knowledge of counseling interventions with trauma victims.

Additional Information

****This is a grant funded position****

To Apply

Click the "Apply Now" button.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

Hours/Shift

Monday-Friday 9am-5pm (some evenings and weekends may be required).

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE: 05/08/2018**POST UNTIL:** 05/17/2018[Apply Now](#)[Email to Friend](#)[Return to Previous Page](#)

The City of New York is an Equal Opportunity Employer