

**City of New York
DISTRICT ATTORNEY KINGS COUNTY
REPOST Citywide Job Posting Notice**

Civil Service Title: Community Coordinator	Level: 00
Title Code No: 56058	Salary: \$65,000 (Annual)
Title Classification: Non-Competitive	
Business Title: Social Worker	Work Location: 350 Jay Street, Brooklyn NY
Division/Work Unit: Victim Services	Number of Positions: 6
Job ID: 532438	Hours/Shift: Monday – Friday, 9:00 A.M. – 5:00 P.M. Some evenings and weekends may be required

Job Description

The Kings County District Attorney's Office (KCDA) is one of the largest prosecutors' offices in the country and is committed to developing and implementing innovative prosecutorial strategies that will fulfill our vision of keeping Brooklyn safe while at the same time ensuring fairness and justice for all. KCDA has an exciting opportunity to work as a Social Worker in the Victim Services Unit.

The Victim Services Unit (VSU) of the Kings County District Attorney's Office assists crime victims, witnesses, and their families in navigating the criminal justice system throughout the duration of the investigation and/or prosecution of the criminal case. The VSU team is collaborative, demonstrates good judgment, and is highly professional.

Under general supervision, with some latitude for independent initiative and judgment, the prospective candidate will be responsible for the following:

- Provide trauma-informed crisis intervention and criminal justice advocacy to crime victims and their families primarily victims of intimate partner violence.
- In collaboration with agency staff, assess the urgency of the victim's needs and seek immediate assistance for those issues affecting the victim's safety.
- Maintain contact with victims throughout the duration of the criminal case and make efforts to link victims with appropriate services in the community.
- Provide case management.
- Conduct outreach and training related to working with human trafficking victims
- Conduct on-scene/field interviews and needs assessments of victims after hours as necessary (Weekends and after 5:00 pm on Weekdays).
- Maintain cultural sensitivity, discretion, and integrity to work on highly confidential investigations.
- Perform other related duties

** As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency. **

Minimum Qualification Requirements

1. High school graduation or equivalent and three years of experience in community work or community-centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Additional Information

Candidates must meet the additional requirements:

- Must have a Master's Degree in Social Work from an accredited school.
- Must have a Licensed Master of Social Worker (LMSW) or Licensed Clinical Social Worker (LCSW).
- Must have at least 2+ years of work experience in Social Work.

Employees of the City of New York may be eligible for federal loan forgiveness programs and state repayment assistance programs. The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

Preferred Skills

- Must possess strong verbal and written communication skills and the ability to work collaboratively and across disciplines are necessary.
- Must have knowledge of counseling interventions with trauma victims; experience in the field of victim services.
- Must have exceptional organizational skills, time-management and multi-tasking skills; and the ability to take initiative, prioritize duties, and work both independently and within a team environment.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

For Non-City/External Candidates: Visit the [External Applicant NYC Careers site](#) and type "DA - Brooklyn" on the search line. Then locate the Job ID number. For Current City Employees: Visit Employee Self Service (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

Posting Date: 8/4/2022

Post Until: 9/4/2022

The City of New York/Kings County District Attorney's Office is an Equal Opportunity Employer