City of New York
DISTRICT ATTORNEY KINGS COUNTY
Citywide Job Posting Notice

Civil Service Title: IT Security Specialist	**Level:** 00
Title Code No: 95622	**Salary:** $100,000 (Annual)
Title Classification: Non-Competitive	
Business Title: Senior System Engineer	**Work Location:** 350 Jay Street, Brooklyn NY
Division/Work Unit: Information Technology	**Number of Positions:** 1
Job ID: 560947	**Hours/Shift:**

Job Description

The Kings County District Attorney's Office (KCDA) is one of the largest prosecutors' offices in the country and is committed to developing and implementing innovative prosecutorial strategies that will fulfill our vision of keeping Brooklyn safe while at the same time ensuring fairness and justice for all. KCDA has an exciting opportunity to work as a Senior System Engineer in its Information Technology Bureau.

Responsibilities include:
- Working alongside Senior Network Engineers and Network Services staff.
- Designing and implementing new network solutions and/or improving the efficiency of the current network.
- Working with vendors and assisting in the process of identifying network equipment for procurement.
- Configuring firewalls, routing, and switching to maximize network efficiency and security.
- Manage and support the Cisco Wi-Fi network.
- Maximizing network performance through ongoing monitoring and troubleshooting.
- Arranging scheduled upgrades.
- Investigating real-time issues in the network.
- Updating network equipment to the latest firmware releases.
- Reporting network status regularly.
- Perform related tasks and assignments as required.
- Assist in network design and implementation.
- Provide network support with a variety of operating systems.
- Install and configure computer network equipment.
- Maintain network connectivity of all computer workstations.
- Provide network support to users.
- Maintain servers and associated hardware, applications, services, and settings.
- Develop and monitor policies for the use of network resources.
- Implement and manage disaster recovery and backup.
- Evaluate and recommend security improvements and system upgrades.
- Create and maintain network users/permissions.
- Test release of products to minimize user impact and ensure compatibility.
- Create technical support documentation for systems and applications.

** As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency. **

Minimum Qualification Requirements

A baccalaureate degree from an accredited college and four years of satisfactory full-time experience related to projects and policies required by the particular position; or,

Education and/or experience which is equivalent to "1" above.

Preferred Skills

- Excellent interpersonal, verbal, and communication skills with proven ability to effectively interact with all levels of the organization with high regard for confidentiality and diplomacy; ability to provide estimations and meet deliverables in a timely manner; and ability to communicate efficiently with teammates is essential.
- Ability to understand office policies; handle multi-tasking in a fast-changing environment; prioritize among competing needs and respond promptly to requests for information.
- Self-driven and willing to expand technical skill set; be resourceful, take initiative and good judgment is essential.
- Experience working in legal environments such as law firms or court systems is a plus.
- CCNA Security Certification is a plus.

Additional Information

Candidates must meet the additional requirements:
- A bachelor's degree from an accredited college in information technology, computer science/engineering, or a related field is preferred.
- A minimum of five years or related network engineer experience is required.
- Must commit a minimum of two years with the bureau.
- Possess experience in installing, configuring, and supporting network equipment including routers, switches, firewalls, Load Balancers, DNS, and DHCP.
- Possess experience with Cisco VoIP and Multisite and Datacenter connectivity.
- Have TCP / IP / VLAN knowledge.

Employees of the City of New York may be eligible for federal loan forgiveness programs and state repayment assistance programs. The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees.
Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service

Residency Requirement

New York City Residency is not required for this position.

To Apply

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

For Non-City/External Candidates: Visit the External Applicant NYC Careers site and type "DA - Brooklyn" on the search line. Then locate the Job ID number. For Current City Employees: Visit Employee Self Service (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

Posting Date: 11/15/2022	**Post Until:** 12/31/2022

The City of New York/Kings County District Attorney's Office is an Equal Opportunity Employer