

**DISTRICT ATTORNEY KINGS COUNTY****Job Posting Notice**

<b>Job ID</b>	601916	<b># of Positions</b>	2
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**Business Title** Virtual Currency Analyst

**Civil Service Title** COMMUNITY COORDINATOR

**Title Code No** 56058      **Level** 00

**Title Classification** Non-Competitive

**Proposed Salary Range** \$ 60,000.00 - \$ 90,000.00 (Annual)

**Work Location** 350 Jay St, Brooklyn Ny

**Division/Work Unit** CYBER CRIMES UNIT

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**Job Description**

The Kings County District Attorney's Office (KCDA) is one of the largest prosecutor's offices in the country. It is committed to developing and implementing innovative prosecutorial strategies that will fulfill our vision of keeping Brooklyn safe while at the same time ensuring fairness and justice for all. KCDA has an exciting opportunity to work as a Virtual Currency Analyst.

The Virtual Currency Unit is committed to protecting the public by combating crimes involving virtual currency in Brooklyn and worldwide. The Virtual Currency Unit investigates and prosecutes cases by tracing stolen cryptocurrency, identifying illicit transactions on the blockchain, and assisting in the recovery of stolen cryptocurrency and other virtual assets.

Under general supervision, with latitude for independent initiative and judgment, and decision, the prospective candidate will perform the following duties:

- Work with a team of prosecutors, investigators, and support staff to analyze allegations of criminal violations of New York State and local laws and to assist in complex investigations.
- Assess complaints related to the theft of virtual currency for potential investigative action. Participate in investigations into the use of virtual currency to fund and facilitate criminal activity. Conduct blockchain analysis through a combination of commercial and open-source tools.
- Provide testimony in grand jury proceedings and trials concerning blockchain analysis. Stay current with blockchain technology, decentralized finance, NFTs, and other Web3 innovations.
- Collaborate with other bureaus and units to strengthen the office's capacity for investigating and prosecuting crimes involving virtual currency. Participate in training sessions and presentations across the office and throughout Brooklyn to educate others and the public about the dangers of scams and crimes related to virtual currency.
- Fulfill time-sensitive related administrative and clerical duties as assigned, including drafting subpoenas and maintaining highly organized records. Interact with public, law enforcement, and private industry members professionally and courteously. Contribute to developing office policies, documents, and templates relevant to investigating crimes related to virtual currency.

**Minimum Qual Requirements**

1. A baccalaureate degree from an accredited college and two years of experience in community work or community centered activities in an area related to the duties described above; or
2. High school graduation or equivalent and six years of experience in community work or community

centered activities in an area related to the duties as described above; or

3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least one year of experience as described in "1" above.

### Preferred Skills

- Familiarity with using commercial and open-source blockchain tracing tools.
- Familiarity with organizing and analyzing large data sets.
- Excellent interpersonal, verbal, and written communication skills; strong attention to detail is essential.
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, prioritize duties, and work both independently and within a team environment, are a plus.

### Additional Information

Candidates must meet the additional requirements:

- Must have a bachelor's degree in Accounting, Finance, Criminal Justice or a related field. Master's degree preferred.

- Must be proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook, etc.).

- Must have strong interpersonal, organizational, analytical and investigative skills.

Employees of the City of New York may be eligible for federal loan forgiveness programs and state repayment assistance programs. The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements:

<https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service> Employees of the City of New York may be eligible for federal loan forgiveness programs and state repayment assistance programs. The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees.

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### To Apply

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

For Non-City/External Candidates: Visit the External Applicant NYC Careers site and type "DA - Brooklyn" on the search line. Then locate the Job ID number. For Current City Employees: Visit Employee Self Service (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

### Public Svc Loan Forgiveness

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at <https://studentaid.gov/pslf/>.

### Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

**POSTING DATE** 09/12/2023

**POST UNTIL** 09/27/2023