

HOW TO APPLY:

For detailed instructions on how to apply to have cases sealed, please visit the District Attorney's website at:

http://nycourts.gov/FORMS/cpl_160.59_sealing_application/index.shtml

http://nycourts.gov/FORMS/cpl_160.59_sealing_application/pdfs/CPL.160.59_Sealing_Application.pdf

SEALED

IF YOU ARE NOT A CITIZEN OF THE UNITED STATES, PLEASE BE INFORMED THAT SEALING PURSUANT TO C.P.L. §160.59 does not erase your conviction for immigration purposes. Sealed cases must still be reported for immigration purposes.

Lisa Perlman
Deputy Unit Chief, Sealing Unit
350 Jay Street

SEALING UNIT



ERIC GONZALEZ
DISTRICT ATTORNEY

SEALED



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DISTRICT ATTORNEY

The collateral consequences people suffer from old criminal convictions can be devastating. People who are otherwise living law-abiding, productive lives are routinely held back from employment, housing and other opportunities. These old convictions often do not represent the people they are today. I am committed to helping people move on with their lives by sealing convictions when appropriate using New York State's Sealing Statute. I have created a Sealing Unit dedicated to handling these cases/motions.

WHO IS ELIGIBLE FOR SEALING?

1. DO YOU HAVE MORE THAN TWO (2) CRIMINAL CONVICTIONS (MISDEMEANOR OR FELONY)*

* If you have more than one conviction that was "committed as part of the same criminal transaction", that counts as a single conviction under this law.

If **YES**, you are not eligible to have your record sealed. Your application will be DENIED.

If **NO**, continue to next step

2. DO YOU HAVE MORE THAN ONE FELONY CONVICTION?**

** If you have more than one conviction that was "committed as part of the same criminal transaction", that counts as a single conviction under this law.

If **YES**, you are not eligible to have your record sealed. Your application will be DENIED.

If **NO**, continue to next step

3. HAVE MORE THAN TEN YEARS PASS CONVICTION?***

If **YES**, you are not eligible to have your record sealed *at this time*. Your application will be DENIED.

*****Start counting the ten year period from the date you were sentenced OR, if you were sentenced to incarceration, from the date you were released.**

If **NO**, go to the next step.

4. ARE YOU REQUIRED TO REGISTER AS A SEX OFFENDER?

If **YES**, you are not eligible to have your record sealed. Your application will be DENIED.

If **NO**, go to next step

5. ARE YOU APPLYING TO SEAL AN INELIGIBLE OFFENSE?****

If **YES**, you are not eligible to have this offense sealed. Your application for this offense will be DENIED.

**** Ineligible offenses include violent sex offenses, sexual performance by a child offenses, homicide offenses, violent felony offenses, Class A felonies, felony level conspiracy cases to commit ineligible offenses if the offense still constitutes a felony. A complete list of ineligible offenses appears at the end of this application.

If **NO**, go to the next step.

6. DO YOU CURRENTLY HAVE AN OPEN CRIMINAL CASE?

If **YES**, you are not eligible to have your record sealed. Your application will be DENIED.

If **No**, Complete the attached application, have it notarized, serve it on the District Attorney and file it with the court. See instructions within.