



DISTRICT ATTORNEY KINGS COUNTY

Job Posting Notice

Job ID	758408	# of Positions	1
Business Title	Coordinator of Restorative Justice Initiatives (CRJI)		
Civil Service Title	COMMUNITY ASSOCIATE		
Title Code No	56057	Level	00
Title Classification	Non-Competitive		
Proposed Salary Range	\$ 70,000.00 - \$ 70,000.00 (Annual)		
Work Location	350 Jay St, Brooklyn Ny		
Division/Work Unit	RESTORATIVE JUSTICE UNIT		

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Job Description

The Kings County District Attorney's Office (KCDA) is one of the largest prosecutors' offices in the country. With a commitment to developing and implementing innovative prosecutorial strategies that will fulfill our vision of keeping Brooklyn safe while at the same time ensuring fairness and justice for all. KCDA has an exciting opportunity to work as a Coordinator of Restorative Justice Initiative.

Reporting to the Director of Restorative Justice Initiatives, the CRJI will help with the replication and implementation of Project Restore (PR) and the coordination of community outreach activities to support its participants' success.

Specifically, the Coordinator of Restorative Justice Initiatives will work with the Assistant Director of Community Restorative Justice Initiatives(ADCRJI) to:

- Provide individualized case management and oversight for participants referred through the Kings County District Attorney's Office.
- Coordinate and manage KCDA diversion cases, including those handled internally and through community partners.
- Ensure individualized care, consistent follow-up, and development of participant accountability plans.
- Support participants in achieving restorative and rehabilitative goals aligned with program objectives.
- Maintain consistent case documentation, progress notes, and outcome tracking.
- Collaborate with community organizations, legal partners, and service providers to ensure wraparound support.
- Provide acute support for high-needs participants, including crisis intervention, advocacy, and linkage to mental health, educational, or employment resources.
- Participate in multidisciplinary team meetings, restorative circles, and case review sessions to ensure alignment and continuity of care.

Preferred Skills

- Experience in case management, restorative justice, or alternative-to-incarcerating programming.
- Understanding of criminal legal systems, diversion models, and reentry processes.
- Strong skills in motivational interviewing, crisis response, and community coordination.
- Ability to work with system-impacted individuals with compassion, discretion, and cultural humility.
- Excellent written and verbal communication skills; proficiency in Microsoft Office or case-tracking databases.
- Demonstrated exceptional clinical acumen and experience.
- Expert knowledge of local service providers and resources.

Additional Information.

Candidates must meet the additional requirements:

- A bachelor's degree in Human Services, Social Work or related field.
- Five years of relevant experience, including case management and supervision responsibilities.
- Demonstrated ability to support participants through trauma-informed and restorative approaches.
- Commitment to equity, accountability, and community-based healing practices.

Hours/Shift

Monday - Friday 11:00 A.M. to 7:00 P.M.

Flexibility required for evening and weekend events as needed.

To Apply

To apply click the "Apply Now" button.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

For Non-City/External Candidates: Visit the External Applicant NYC Careers site and type "DA - Brooklyn" on the search line. Then locate the Job ID number. For Current City Employees: Visit Employee Self Service (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

Minimum Qual Requirements

Qualification Requirements

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE 12/01/2025

POST UNTIL 12/21/2025

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